



**THE 360 GROUP**  
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# Energy Innovation: Policy and Technology LLC

## Director of Policy Analysis for Global Initiatives, Climate Imperative Project

Position Description & Candidate Profile

# Director of Policy Analysis for Global Initiatives, Climate Imperative Project

## Location

Flexible

## Reports to

Executive Director, Climate Imperative

## Our Client

Climate change is governed by inexorable, physical facts—about carbon sources, accumulation, impacts, and timing, and then, symmetrically, about solutions that work. These facts must inform strategy: they show that avoiding dangerous climate change is only possible by strong policy to cut carbon, promptly, in the biggest countries.

To address these issues, Energy Innovation: Policy and Technology, LLC (Energy Innovation) was established in 2012 as a clean energy and environmental policy firm to provide timely research and analysis on low-carbon energy policy options to policy makers, thought leaders, and members of the media. The Energy Innovation team has expertise in energy efficiency, renewable energy, sustainable urban development, technological innovation, and energy policy design. In addition to conducting policy research, Energy Innovation also works with clients to facilitate philanthropic investments into technology and advocacy that help reduce greenhouse gas emissions. Energy Innovation also staffs the Climate Imperative project. Learn more about Energy Innovation at [www.energyinnovation.org](http://www.energyinnovation.org).

Climate Imperative, a new flagship project of Energy Innovation, is driving to win the most important climate policy decisions. Each Climate Imperative policy initiative aims to save at least three billion tons of CO<sub>2</sub>e cumulatively by 2050. For each initiative, Climate Imperative is building and strengthening a talented, proven team, and backing it up with whatever is needed to win: world-class technical advice, direct support for decision-makers, targeted communications, and/or public support. The decisions targeted by Climate Imperative represent the largest near-term carbon abatement opportunities around the world.

## Position Responsibilities

A new role within Energy Innovation's growing team, the Director of Policy Analysis for Global Initiatives will be an instrumental role in supporting domestic and international grant-making efforts. This position will engage with a variety of partners to understand their strategies, and opportunities that our team can help to influence. This is a unique opportunity to represent the team both internally and externally, and the individual must be professional and comfortable in front of high-level partners, have good judgment and excellent communications skills with a broad spectrum of stake holders.

This position requires a strong technical and policy background, superb quantitative and communication skills, and a keen sense of how data and analyses can be used to support and ensure the success of international and domestic grantmaking efforts. The Director of Policy Analysis for Global Initiatives will report to the Executive Director of Initiatives and in close partnership with other teams and senior staff.

Specifically, the Director of Policy Analysis for Global Initiatives will be responsible for:

### *Policy Analysis and Communication*

- Providing real-time analytical support for high-level discussions
- Preparing clearly written, concise and action-orientated briefings, background notes and presentations that synthesize complicated technical and social policy issues into an accessible format
- Responding efficiently to stakeholder requests for information through production of custom analytics, reports, and infographics
- Creatively identifying, sourcing, and incorporating new climate- and philanthropy-related datasets as needed to help deliver targeted, data-supported insights
- Designing and managing multifaceted data collection and analysis assignments
- Partnering with senior leadership and leaders at partner organizations to determine the strategic implications of policy recommendations

### *Policy and Energy Modeling*

- Developing data-supported findings and recommendations relevant to achieving project goals
- Collaborating with other teams and outside partners to run and interpret energy and climate models, including the Energy Policy Simulator (built in-house at Energy Innovation)
- Program evaluation and relationship management
- Assessing the status of each of the major emitting countries in meeting a greenhouse gas emission trajectory that aligns with a 1.5 degree Celsius climate goal, the impact of existing and proposed policies on emissions' trajectories, and the progress of each of program
- Developing a robust and uniform framework for collecting and reviewing the data needed to assess progress towards each program's identified outcomes and key results, as well as the overall progress across each major geography
- Creating strong, positive relationships with internal and external partners to support the mission
- Supervising one or more staff; proactively nurturing staff talent through collaboration and management of performance goals, providing ongoing constructive feedback and formal annual performance feedback to promote professional growth

### **Profile of the Successful Candidate**

Energy Innovation seeks a skilled, creative and innovative climate change professional with well-honed analytical skills to serve as Director of Policy Analysis for Global Initiatives. The successful candidate will have strong leadership skills, effective writing abilities, and a disposition toward finding and driving solutions in a complicated arena.

More specifically, Energy Innovation seeks a professional with the following attributes:

- Bachelor's degree in energy- or environment-related field with superior academic record; graduate degree preferred
- 5 or more years of work experience in the following areas:
  - Climate, energy, or other public policy analysis, e.g. at a nonprofit, a research institute, government agency, or private consulting firm
  - Collaborating with technical experts and communicating technical information to non-experts

- Experience designing and implementing monitoring and evaluation systems
- The ability to proactively assess and address the social and equity implications of various policy designs
- Deep understanding of the data and modeling needs in different policy-making contexts, and the ability to work with partners to meet those needs
- An understanding in energy and climate models, is a plus. While not expected to have a familiarity with climate modeling upon first joining, the successful candidate must be eager to learn through in-house training and be comfortable with learning new software in general

The selected candidate will also demonstrate the following qualities:

- Lead with integrity and cultural sensitivity
- Team player with a commitment to working in a diverse team
- Sets and achieves high-performance expectations which are motivating and results orientated
- Delivers timely and direct feedback that contributes to team members' ongoing development
- Ability to develop and maintain collaborative relationships with partner organizations and government officials
- Master problem solver
- Eager to take on a wide variety of tasks and help with all aspects of a small organization
- Excellent oral and written communication skills
- Top notch quantitative analytical skills
- Strong understanding of the fundamentals of scientific and technical subject matter relating to environmental systems, and policy design. Interest in and familiarity with international politics and policy
- Demonstrated ability to prioritize and be flexible in a fast-paced, constantly evolving and collaborative environment
- Collegial approach, excellent interpersonal skills, and a sense of humor.
- Willingness to travel in a post-COVID world

## **Start Timeframe**

We seek to have someone in place in early Spring 2021.

## **Compensation**

This position offers a competitive salary, and excellent benefits. We actively welcome all candidates from a wide range of backgrounds who have the skills to fulfill this role – regardless of compensation history.

### **To Apply**

All applications are held in strict confidence. Please submit your credentials and a letter of interest through our private applicant portal to The 360 Group at:

<https://the360group.us/portal/>

Applications should be directed to the attention of Maureen Capitolo, Principal, or Vincent Robinson, Managing Partner. Applications will be reviewed on a rolling basis; earlier applicants may receive priority consideration. To be considered, The 360 Group encourages all interested candidates to submit their applications promptly, via the confidential applicant portal linked above.

*At The 360 Group, we know that a richly diverse mix of professionals makes organizations more effective. Using that principle as our “North Star,” we make diversity a hallmark of our firm, and all of our search engagements.*

**Learn more about The 360 Group at [the360group.us](https://the360group.us).**